09/21/2026 Board of Trustees Regular Meeting
5:30 PM Community House

Present: Mayor Steven Elwood Trustees: Melissa Baker-Battisti, Trustee Brenda Phillips, Trustee Elaine Fitzpatrick, Attorney Norman Mastromoro, Deputy Village Clerk Cheri VanBrocklin, Fire Chief Chris Weaver. Trustee Thomas Steele, Absent
Public: Nino Polidori, Frances Hulbert Shaut, Michael O'Dockerty, Nelson Darrach III, Donna Sprague, Dawn White, Art Dockerty
The meeting was called to order at 5:52 pm following a Public Hearing by Mayor Elwood. The Pledge of Allegiance was said and a moment of silence for our soldiers and 1st responders was said at the Public Hearing.

Correspondence:
An email sent by a citizen was discussed prior to the meeting via email correspondence with responses of no on the request made.

Public Comment:
Frances Hulbert-Shaut was on the list to speak. She advised the questions she had were answered during the Public Hearing, she had nothing further.

Department Heads:

a. Fire Chief-Chris Weaver-report submitted. There was a brief discussion regarding the disbursement of Fire Contract Funds.
b. DPW/Marina-Billy Vicciarelli-report submitted. Mayor Elwood made mention of Marina & Campground sales nearing $116,000 for the season.
c. WWTP-Frank Erno-report submitted.
d. Police-Chief Chad Manley-report submitted.
   Discussion: In his report the Police Chief requested the Board review and vote on his request to hire Brittney Dobbs (former Dispatch Supervisor for the Montgomery County Sheriff's Office) as a civilian employee of the Police Department so that she can continue to assist our agency. Chief Manley would like to offer the rate of a Part-Time Officer in the amount of $28/hour. Chief Manley assumes due to her efficiency, she will only be needed approximately 2 hours per month.

Motion to hire Brittney Hobbs with the hourly rate of $28/hour as a civilian employee to the Police Department made by Trustee Baker-Battisti, seconded by Trustee Phillips. **All ayes, motion carried**. Absent: Trustee Steele.

e. Codes Officer- Cliff Dorrough-report submitted.
f. Dog Control-report submitted.

Discussion: Mayor Elwood pointed out the number of cases that our Dog Control Officer Kathleen Pescatore has handled in the last month, saying she uses her own vehicle and equipment. He would like the Board to keep this in mind going into the time when the next budget is decided.

Motion made by Trustee Phillips to accept all department head reports, seconded by Trustee Baker-Battisti. **All ayes, motion carried**. Absent: Trustee Steele

Treasurer: Report submitted, along with budget adjustments.

Discussion: There was a discussion about removing a voucher from the budget adjustments to hold off paying the taxes on the former hotel property that the Village is supposed to be tax exempt for in the amount of $4,650.00.
Motion to accept the Treasurer's report along with the budget adjustments and the removal of the $4650.00 tax bill for the former hotel property made by Trustee Baker-Battisti, seconded by Trustee Phillips. **All ayes, motion carried**. Absent: Trustee Steele.

Attorney: Attorney Mastromoro mentioned the pending case on Clark vs. the Village of St. Johnsville. Further details should be discussed in executive session.

Old Business:

-Foil Policy-

Discussion: Review of the proposed FOIL policy was done.
Motion to accept the new FOIL policy was made by Trustee Phillips, seconded by Trustee Fitzpatrick. **All ayes, motion carried**. Absent: Trustee Steele.

Motion to create a consent agenda consisting of the 8/17/26 Regular Meeting Minutes made by Trustee Phillips, seconded by Trustee Baker-Battisti. **All ayes**, **motion carried**. Absent: Trustee Steele.

Motion to adopt the Consent Agenda made by Trustee Baker-Battisti, seconded by Trustee Fitzpatrick. **All ayes**, **motion carried.** Absent: Trustee Steele

Motion to accept the claims as presented to the Board by the Clerk, in the amount of **$174,829.87** (-$4,650 former Hotel taxes, **actually $170,179.87**) was made by Trustee Baker-Battisti, seconded by Trustee Fitzpatrick. **All ayes, motion carried**. Absent: Trustee Steele
The claims are broken down as follows:

a.	General Fund	$	108,726.95
b.	Marina Fund	$	7,880.18
c.	Water Fund	$	33,393.68
d.	Sewer Fund	$	6,354.46
e.	Pre-paid items	$	13,824.60

New Business:

-Resolution No. 15 of 2026-Town of STJ 2027 Fire Contract
-Resolution No. 16 of 2026-Town of Palatine 2027 Fire Contract
-Resolution No. 17 of 2026-Town of Danube 2027 Fire Contract
-Resolution No. 18 of 2026-East Canada Creek Fire District 2027 Fire Contract

Motion to accept Resolution No. 15 made by Trustee Phillips, seconded by Trustee Fitzpatrick. **All ayes, motion carried.** Absent: Trustee Steele Roll call of Board done.
Motion to accept Resolution No. 16 made by Trustee Phillips, seconded by Trustee Fitzpatrick. **All ayes, motion carried.** Absent: Trustee Steele. Roll call of Board done.
Motion to accept Resolution No. 17 made by Trustee Phillips, seconded by Trustee Fitzpatrick. **All ayes**, **motion carried.** Absent: Trustee Steele. Roll call of Board done.
Motion to accept Resolution No. 18 made by Trustee Phillips, seconded by Trustee Fitzpatrick. **All ayes, motion carried**. Absent: Trustee Steele. Roll call of Board done.

Discussion: OESJ Fuel Usage. The school approached Mayor Elwood regarding the usage of and the mileage of their vehicles. The school used to fuel their vehicles at the DPW (tanks). The Village would bill the school at the end of the month, the school would reimburse the Village. Somehow the process stopped. The school would like to resume this process. Mayor Elwood expressed he is okay with it as long as an MOU is signed. Mayor Elwood inquired of the Board if they are okay with this before he went ahead and got the MOU signed. The Board members present all agreed. Mayor Elwood will proceed.

Public Comment: None

Motion to go in to Executive Session at 6:09 pm to discuss pending litigation made by Trustee Baker-Battisti, seconded by Trustee Phillips. **All ayes, motion carried**. Absent: Trustee Steele.

It was realized that Resolution No. 19 of 2026, the Draft Smart Growth Comprehensive Plan hadn't been voted on.

Motion to return to regular meeting at 6:12 pm to vote on Resolution No. 19 of 2026 made by Trustee Phillips, seconded by Trustee Fitzpatrick. **All ayes, motion carried.** Absent: Trustee Steele.

Motion to accept Resolution No. 19 of 2026 made by Trustee Phillips, seconded by Trustee Baker-Battisti. **All ayes, motion carried**. Absent: Trustee Steele.

Motion to return to Executive Session made by Trustee Baker-Battisti, seconded by Trustee Fitzpatrick. **All ayes, motion carried.** Absent: Trustee Steele.

No action taken during Executive Session.

Motion to return from Executive Session at 6:52 pm made by Trustee Baker-Battisti, seconded by Trustee Phillips. **All ayes, motion carried**. Absent: Trustee Steele.

Motion to adjourn at 6:53 pm made by Trustee Phillips, seconded by Trustee Fitzpatrick. **All ayes, motion carried**. Absent: Trustee Steele.

Next Meeting October 19, 2026 at 5:30 pm.

Minutes prepared by Deputy Clerk.