10/19/2026 Board of Trustees Regular Meeting
5:30 PM Community House

Present: Mayor Steven Elwood Trustees: Melissa Baker-Battisti, Trustee Brenda Phillips, Trustee Elaine Fitzpatrick, Trustee Thomas Steele, Attorney Norman Mastromoro, Deputy Village Clerk Cheri VanBrocklin, Fire Chief Chris Weaver, Police Chief Chad Manley

Public: Nino Polidori, Frances Hulbert Shaut, Michael O'Dockerty, Kim Snell, Ina Smith, Donna Springer, Mike Porter, Nicole Porter
The meeting was called to order at 5:30 pm by Mayor Elwood. The Pledge of Allegiance was said and a moment of silence for our soldiers and 1st responders.

Correspondence:
Card from Theresa and Gus Rodgers with extreme gratitude and thanks for their stay at the marina/campground.
Thank you card from the daughter of a Village resident for an adjustment on the water/sewer bill due to a leak that has been addressed.
Letter from Carmen Licari requesting permission from the Village to put in a soda machine that will hold 20 oz. soda bottles down at the marina. The letter stated he would take care of filling the machine and take 100% responsibility for the machine. All money made from the machine would go to the Village of St Johnsville. It would be a Coke machine, the machine would be stocked with Coca Cola, Diet Coke, Sprite, Orange, Root Beer, Ginger Ale and Hawaiian Punch. The retail price for the soda would be $2.00 per bottle.
There was a discussion with the Board members and Attorney Mastromoro about liability to the Village. The Insurance company for the Village will be contacted to see if we add the machine to our policy if the rate will change.

Public Comment:

Kevin from Delaware Engineering was here to briefly go over the St Johnsville Smart Growth Comprehensive Plan, the SEQR and the Resolution approval and adoption.

Motion to accept the Final Smart Growth Comprehensive Plan and complete the State Environmental Quality Review Process was made by Trustee Melissa Baker-Battist, **seconded** by Trustee Brenda Phillips, **all ayes** and put to a **roll call** with the following results:

Mayor Steven Elwoood-**aye**
Trustee Baker-Battisti-**aye**
Trustee Phillips-**aye**
Trustee Steele-**aye**
Trustee Fitzpatrick-**aye**

Accordingly, the foregoing Resolution No. 20 of 2026 was approved, carried and duly adopted on October 19, 2026.

Kim Snell made mention of a property that is near to hers that is virtually a junkyard and another property that has chickens. Both properties have large rodents and she is very concerned that they will make their way

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to her property. She has done everything she can do to keep them at bay. She sees them at all hours of the day and most recently while walking her dog prior to this Village Board meeting. Something needs to be done with these two properties. She is seeking help for a remedy to this situation.

Department Heads:

a. Fire Chief-Chris Weaver-report submitted. Mentioned the FD is at over 100 calls for the year. He gave the date and time and location for Halloween festivities hosted by the FD Auxiliary. There was also a successful open house held at the fire house recently. There was a discussion regarding the partial pre-payment for the installation of the fire doors. As long as there is a legal agreement made between the FD and the company it's okay. Chief Weaver explained he has a working relationship with the company.
b. DPW/Marina-Billy Vicciarelli-report submitted. Mayor Elwood made mention of Marina & Campground sales around $144,000 for the season. The DPW Supervisor spoke about the tractor the Village uses has blown up. It's actually more to have the existing tractor fixed than it is to replace it. A discussion continued with ideas on how to proceed to purchase a new tractor.

   A Resolution Signing and **Special Meeting** to follow will be **November 4th at 5 pm at the Community House**.

   There are some items the DPW would like to put out to auction:
   -1984 Van
   -1999 F-450 with sander
   -John Deere tractor with mower deck, cab, snow blower, plow (bad engine and other issues).
   -3 point hitch finish mower
   Motion made regarding above said items are equipment that are "deemed not useful to the Village for any public purpose" made by Trustee Steele, seconded by Trustee Fitzpatrick. **All ayes, motion carried.**
c. WWTP-Report submitted
d. Police-Chief Chad Manley-report submitted.
   Discussion Chief Manley stated there will be a presentation on November 2, 2026 at 6 pm here at the Community House on the topic of Scams and Fraud Awareness, it is free to the community to attend. Flyers are around the Village and the Clerk's office will get the flyer on the Village website and Facebook page. Chief Manley also stated that he has some lights and radios and some other items "deemed equipment not useful to the Village for any public purpose" that he would like to get put on Auctions International. The Chief didn't have a list of specifics prepared so he will get it ready and be prepared for the November Board Meeting, **no motion**.
e. Codes Officer-report submitted. Mayor Elwood read a message from the Codes Officer.
f. Dog Control-report submitted.

Motion made by Trustee Phillips to accept all department head reports, seconded by Trustee Steele. **All ayes, motion carried**.

Treasurer: Report submitted, along with budget adjustments.
Motion to accept the Treasurer's report made by Trustee Baker-Battisti, seconded by Trustee Phillips**, all ayes, motion carried**.

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Motion to accept budget adjustments made by Trustee Steele, seconded by Trustee Fitzpatrick. **All ayes, motion carried**.

Old Business:

-Resolution No. 16-Town of Palatine Fire Contract Revision

Motion to accept the Revised Resolution No. 16 of 2026 made by Trustee Phillips, seconded by Trustee Steele. **All ayes, motion carried**. A roll call was held with the following results:

Mayor Steven Elwood-**aye**
Trustee Baker-Battisti-**aye**
Trustee Phillips-**aye**
Trustee Steele-**aye**
Trustee Fitzpatrick-**aye**

-**Housing Authority Water Bills**-Mayor Elwood stated the Housing Authority has about $45,000 that hasn't been paid. The Mayor has a meeting with the Housing Authority the 2nd week in November but would like Attorney Mastromoro to look into what the Village can do if they don't pay. Attorney Mastromoro will look into it to have an answer by the time the Mayor meets with them

Motion to create a consent agenda consisting of the 9/21/26 Public Hearing Minutes and the 9/21/26 Regular meeting minutes was made by made by Trustee Phillips, seconded by Trustee Baker-Battisti. **All ayes**, **motion carried**.

Motion to adopt the Consent Agenda made by Trustee Baker-Battisti, seconded by Trustee Phillips. **All ayes**, **motion carried.**

Motion to accept the claims as presented to the Board by the Clerk, in the amount of **$193,034.88** was made by Trustee Phillips, seconded by Trustee Baker-Battisti. **All ayes, motion carried**.
The claims are broken down as follows:

a.	General Fund	$	117,848.83
b.	Marina Fund	$	9,572.10
c.	Water Fund	$	31,613.65
d.	Sewer Fund	$	13,747.34
e.	Pre-paid items	$	20,252.96

New Business:

-Library Appointments-

-Julie Eisele appointed September 14,2026 to fill a term through March 31,2028
-Dawn White appointed September 14,2026 to fill a term through March 31,2027

Both Dawn and Julie have already been to the Village office to sign the Oath of Office book.

Motion to accept the library appointments made by Trustee Baker-Battisti, seconded by Trustee Phillips. **All ayes, motion carried.**

-New Coordinator for Summer Concert Series-Katrina is no longer going to coordinate the bands. Mayor Elwood stated we will be looking for someone to take that over.

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-Public Comment:

-Frances Hulbert-Shaut asked if Mayor Elwood had gotten the email she sent him, he replied that he had responded to her prior to the meeting.

Motion to go in to Executive Session at 6:23 pm for legal, health insurance and audit report made by Trustee Phillips, seconded by Trustee Steele. **All ayes, motion carried.**

Motion to return to regular meeting at 7:53 pm by Trustee Baker-Battisti, seconded by Trustee Phillips. **All ayes, motion carried**.

Motion to accept health insurance at 75% covered by the Village and 25% covered by the employee to come out of their payroll check made by Trustee Steele, seconded by Trustee Phillips. **All ayes, motion carried**.

Motion to adjourn at 7:55 pm made by Trustee Phillips, seconded by Trustee Steele. **All ayes, motion carried**.

Next Meeting November 16, 2026 at 5:30 pm.

Minutes prepared by Deputy Clerk.

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