

Rental of Community House Auditorium

Charge: Village Residents	\$50.00
Outside the Village	\$100.00

Cleaning Deposit Charge: \$50.00

This will be reimbursed by check after verifying that the Auditorium is clean and mailed after the Board meeting.

Payments must be made at least 48 hours prior to the event, if not, you will not be allowed to use the room.

Please call the Police Department at 518-568-2141 ONE HOUR PRIOR to decorating the day of the event so they can unlock the entrance. Also, call the Police Department ONE HOUR PRIOR to the end of the event so they can lock the door upon departure.

You must supply your own kitchen supplies:

- Paper towels
- Dish Cloths
- Dish Detergent
- Clear plastic bags

The trash must be put in clear plastic trash bags and brought over to the dumpster located across from the Police Station.

DO NOT BLOW OUT THE PILOT FLAMES ON THE STOVE

DO NOT touch the heat thermostat, the air conditioner, or use the television.

DO NOT tape anything on the ceiling.

NO smoking

Alcoholic beverages or illegal drugs are NOT allowed on the premises.

CANCELLATIONS must be made 48 Hours prior to the event. After that, there will be no refund.

PLEASE LEAVE THE AUDITORIUM IN THE SAME CONDITION YOU FOUND IT IN